

EXIT STRATEGIES & SUSTAINABLE PROJECT HANDOVER



BENEFITS OF ATTENDING

At the end of this programme, you will have a greater grasp of how to manage a smooth completion and exit of a project. You will be equipped to understand the impact of closure from different stakeholders' perspectives. By understanding the interest of each stakeholder, you will be able to set better priorities and improve communication.

PROGRAMME OVERVIEW

The course covers the benchmarking processes used in meeting the criteria for successful project exits, managing the timeline for completion, setting action steps, assigning responsibilities and assessing the progress of strategy execution. We will also cover techniques of communication and negotiation – within individual teams, departments, organisation-wide as well as to external stakeholders and the media.

COURSE CODE: PRM 9005

PROGRAMME OUTLINE

- Techniques for periodic assessment and evaluation of progress towards exit and for possible modification of exit plan
- Cases studies of successful exits and preventable errors
- Risk management
- Exit approaches: impact of different strategies and plans
- How to create sustainable handover to third parties
- How to obtain buy-in and reduce tension: negotiation skills with external parties
- Managing staff in high pressure environments, meeting deadlines and administrating contract completions and redundancies – how keep morale up
- Communication with the media and general public relations management
- Lessons learned – project evaluation, analysis and final reporting to meet international donor reporting requirements and standards
- Empowerment of client groups and handover training
- Setting up an infrastructure that the local communities can maintain without assistance
- Forming a co-operative relationship if handing project over to another organisation
- Creation of manuals, procedure documents, checklists for transition and handover

COURSE STRUCTURE AND COST

Delegates will attend this 1 week course between 09:30 and 17:00 daily.

Cost: £2,500/delegate