

# MONITORING AND EVALUATION OF PROJECTS

COURSE CODE: PRM 9004



## COURSE OVERVIEW

There is increasing demand from multilateral agencies, funding bodies as well as boards of private companies, for strong demonstration that projects are being monitored and evaluated effectively. Reliable and intelligent project monitoring allows project teams to make appropriate decisions on a day-to-day basis and ensures that projects are carried out as planned.

Even though good projects have pre-planned series of activities and tasks, things rarely work out exactly as planned. Managers must therefore monitor selected indicators and measure performance during implementation so they can make timely adjustments where necessary, as well as subsequently determine the extent to which the program or project achieved its objectives.

## WHO SHOULD ENROL?

Senior Managers, Leaders and M&E Specialists who work on projects and courses, advocacy and campaigning, or learning and evaluation

## COURSE STRUCTURE

Delegates will attend this 1 week course between 09:00 and 17:00 daily. London, UK

## BENEFITS OF ATTENDING

On completion of the training, you will be able to:

- ✓ Comprehend the concept of effective project monitoring and evaluation
- ✓ Understand strategies and techniques for monitoring and evaluating projects
- ✓ Prepare monitoring and evaluation systems & plans
- ✓ Implement the monitoring and evaluation courses

## COURSE OUTLINE

- Project management overview
- The concept of effective Project M&E & Results-Based Management (RBM)
- Setting project objectives & targets that facilitates effective M&E
- Tools, methods and approaches for facilitating monitoring and evaluation
- Results-based & participatory M&E
- Planning for and Executing on the Monitoring and Evaluation Processes
- Logical Framework Analysis (LFA)
- Using MS Project for Monitoring Projects
- Earned Value Analysis (EVA)
- Collection, analysis and storage of M&E information
- Communicating and reporting M&E findings
- Adaption of all of the above to your specific projects